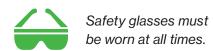
# **Standard Operating Procedure**

DO NOT use this equipment unless you have been trained and assessed to a competent level in its safe use and operation.





Hearing protection must be worn where noise levels are in excess of the 85 dB(A) occupational exposure limit.

## **Pre-Operational Safety Checks**

- 1. Ensure that risk assessment has been read.
- 2. Ensure no slip/trip hazards are present in workspaces and walkways.
- 3. Faulty equipment must not be used. Immediately report suspect machinery

### Housekeeping

- 1. Return equipment to correct storage location.
- 2. Leave equipment and work area in a safe, clean and tidy state after job is completed.

#### **Potential Hazards**

- · Eye injuries
- · High noise levels

#### Responsibilities

#### **Managers**

- 1. Train personnel on proper procedure.
- 2. Initiate work orders for repairs that production personnel are unable to repair.
- 3. Verify necessary part are correctly stocked.
- 4. Validate that repairs are completed.

#### **Personnel**

- 1. Identify inoperable, malfunctioning, or non-optimized equipment.
- 2. Make small adjustments or repairs if safe to do so and training on such fixes has been provided. Otherwise, report faulty equipment to managers.

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